



Researchers Focus Group (RFG)- R3

Meeting no. 1 - Meeting Minutes

December 3rd, 2021, h. 12:00

Group	Date	Purpose of meeting	Agenda
Researchers Focus Group (RFG)- R3	03.12.2021	Kick-off meeting Researchers Focus Group-R3	RFG-R3 group has to select one coordinator that will be the contact for the HRS4R administrative office and 4 representatives that will join, each of them, one of the 4 technical working groups defined within UniCA's HRS4R structure.
Departments		Representatives	Attendees
Physics		Giuseppe Muscas	<input checked="" type="checkbox"/>
Law		Marcella Martis	<input checked="" type="checkbox"/>
Civil, Environmental and Architectural Engineering		Flavio Stochino	<input checked="" type="checkbox"/>
Electrical and Electronics Engineering		Fabio Pisano	<input checked="" type="checkbox"/>
Mechanical, Chemical and Materials Engineering		Mario Petrollese	<input checked="" type="checkbox"/>
Humanities, Languages and Cultural Heritage		Simone Ciccolone	<input checked="" type="checkbox"/>
Mathematics and Computer Science		Alessandro Buccini	<input checked="" type="checkbox"/>
Pedagogy, Psychology and Philosophy		Pietro Salis	<input checked="" type="checkbox"/>
Biomedical Sciences		Sarah Vascellari	<input checked="" type="checkbox"/>
Chemical and Geological Sciences		Claudia Fattuoni	<input checked="" type="checkbox"/>
Surgical Sciences		Giuseppe Marongiu	<input type="checkbox"/>
Life and Environmental Sciences		Dario Piano	<input type="checkbox"/>



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Economic and Business Sciences	Federica Caboni	<input checked="" type="checkbox"/>
Medical Sciences and Public Health	Federica Sancassiani	<input checked="" type="checkbox"/>
Political and Social Sciences	Stefano Rombi	<input checked="" type="checkbox"/>

R3 Researchers Focus Group (established researchers; RI, RTD-A and RTD-B) met online on Microsoft Teams along with the Responsible for the management of the HRS4R procedure in UniCA, Dr. Elisabetta Cagetti and the Project Manager of EDUC-SHARE, Dr. Natalia Montero.

After a brief introduction by each participant, Dr. Elisabetta Cagetti presented the HRS4R strategy, explaining the 40 principles of the C&C, UniCA's internal structure for the HRS4R implementation and their essential role, as Researchers, in this bottom-up procedure to guarantee its success and to involve their peers. Researchers were informed about the procedure to apply for the HR Excellence Award, the documents that need to be prepared for the submission to the EU (Endorsement Letter, Process Description, OTM-R Checklist, Gap Analysis and Action Plan) and the time-frame of this pluri-annual process. The EURAXESS platform was accessed, showing the relevant documents and e-learning modules available to increase their knowledge about the HRS4R procedure. Several links to additional information (e.g., Euraxess, the C&C principles) were provided. There was time for questions by participants.

R3 Researchers were informed that, apart from the specific HRS4R email, where they can contact the person responsible of the HRS4R procedure in UniCA to indicate their suggestions and doubts; a dedicated communication channel will be opened for their group in Microsoft Office Teams, within the general Team on HRS4R, where they will be able to share HRS4R documentation and organize virtual meetings (in the event they cannot be held in presence).

As previously informed by email, Dr. Cagetti also reminded R3 Researchers that they need to identify:

- a coordinator within the R3 group, to be the contact of the administrative offices and the organizer of the next group meetings;
- 4 representatives for the Technical Working groups (TWGs) of the HRS4R structure of UniCa.

At 13:10 p.m. the administrative staff left the meeting, leaving the Researchers to discuss for their representatives.

Three Researchers offered themselves as representatives for the technical working groups, while the remaining representative (*Ethical and professional aspects*) and the group coordinator were selected randomly. R3 suggested the appointment of the following representatives:

- Dario Piano, Assistant Professor (RTD-B) in the Life and Environmental Sciences Department, as coordinator of R3 group;
- Alessandro Buccini, Assistant Professor (RTD-A) in the Mathematics and Computer Science Department, representative of R3 in the Technical working group on *Ethical and professional aspects*;

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- Flavio Stochino, Assistant Professor (RTD-B) in the Civil, Environmental and Architectural Engineering Department, representative of R3 in the Technical working group on *Recruitment and selection procedures*;
- Claudia Fattuoni, Assistant Professor (RI) in the Chemical and Geological Sciences Department, representative of R3 in the Technical Working group on *Working conditions and social security*;
- Federica Caboni, Assistant Professor (RTD-A) in the Economic and Business Sciences Department, representative of R3 in the Technical Working group on *Training and career development*.

All R3 group members approved these designations.

Meeting ended at 1:30 p.m.

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