



Researchers Focus Group (RFG)- R1

Meeting no. 1 - Meeting Minutes

December 1st, 2021, h. 12:00

Group	Date	Purpose of meeting	Agenda
Researchers Focus Group (RFG)- R1	01.12.2021	Kick-off meeting Researchers Focus Group-R1	RFG-R1 group has to select one coordinator that will be the contact for the HRS4R administrative office and 4 representatives that will join, each of them, one of the 4 technical working groups defined within UniCA's HRS4R structure.

Departments	Representatives	Attendees
Physics	Mauro Oi	<input type="checkbox"/>
Law	Paola Galatà	<input type="checkbox"/>
Civil, Environmental and Architectural Engineering	Alice Agus	<input checked="" type="checkbox"/>
Electrical and Electronics Engineering	Lucia Pintor	<input checked="" type="checkbox"/>
Mechanical, Chemical and Materials Engineering	Mauro Carta	<input checked="" type="checkbox"/>
Humanities, Languages and Cultural Heritage	Ivana Ledda	<input checked="" type="checkbox"/>
Mathematics and Computer Science	Manolo Manca	<input type="checkbox"/>
Pedagogy, Psychology and Philosophy	Daniela Fadda	<input checked="" type="checkbox"/>
Biomedical Sciences	Irene Fallo	<input type="checkbox"/>
Chemical and Geological Sciences	Chiara Porru	<input checked="" type="checkbox"/>
Surgical Sciences	Cinzia Casu	<input checked="" type="checkbox"/>
Life and Environmental Sciences	Claudia Dessì	<input type="checkbox"/>
Economic and Business Sciences	Oumaima Lahmar	<input checked="" type="checkbox"/>
Medical Sciences and Public Health	Pietro Ennas	<input checked="" type="checkbox"/>
Political and Social Sciences	*	<input type="checkbox"/>

R1 Researchers Focus Group (PhD students and Residents) met online on Microsoft Teams along with the Vice-Rector for International Affairs, Prof. Alessandra Carucci, the Responsible for the management of the



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HRS4R procedure in UniCA, Dr. Elisabetta Cagetti and the Project Manager of EDUC-SHARE, Dr. Natalia Montero.

After a brief introduction by each participant, Prof. Alessandra Carucci presented the HRS4R strategy, the C&C principles, the bottom-up structure defined in UniCA for the HRS4R implementation and the importance of their participation for the success of the procedure as well as their role in the involvement of their peers. Several links to additional information (e.g., Euraxess, the C&C principles) were provided. Time for questions by participants.

Elisabetta Cagetti provided more technical information about the procedure to apply for the HR Excellence Award, the documents that need to be prepared for the submission to the EU (Endorsement Letter, Process Description, OTM-R Checklist, Gap Analysis and Action Plan) and the availability of several HRS4R e-learning modules at the EURAXESS webpage. Time for questions by participants.

R1 Researchers were informed that, apart from the specific HRS4R email, where they can contact the person responsible of the HRS4R procedure in UniCA to indicate their suggestions and doubts; a dedicated communication channel will be opened for their group in Microsoft Office Teams, within the general Team on HRS4R, where they will be able to share HRS4R documentation and organize virtual meetings (in the event they cannot be held in presence).

Researchers were invited to open social accounts dedicated to the procedure in order to share info with other researchers of UniCa.

As previously informed by email, Prof. Carucci also reminded R1 Researchers that they need to identify:

- a coordinator within the R1 group, to be the contact of the administrative offices and the organizer of the next group meetings;
- 4 representatives for the Technical Working groups (TWGs) of the HRS4R structure of UniCa.

At 13:10 p.m. the Vice-Rector and the administrative staff left the meeting, leaving the Researchers to discuss for their representatives.

The R1 group discussed of the importance of considering gender balance in the selection of the representatives.

However, since some researchers were not attending the meeting, they ended up with the following proposal to be shared within the R1 group by email.

R1 suggested the appointment of the following representatives:

- Cinzia Casu, PhD student, PhD programme in Innovation Sciences and Technologies, as coordinator of R1 group;
- Ivana Ledda, PhD student, PhD programme in Philological and Literary, Historical and Cultural Studies, representative of R1 in the Technical working group on *Ethical and professional aspects*;
- Daniela Fadda, PhD student, PhD programme in Philosophy, Epistemology, Human Sciences, representative of R1 in the Technical working group on *Recruitment and selection procedures*;
- Lucia Pintor, PhD student, PhD programme in Electronic and Computer Engineering, representative of R1 in the Technical Working group on *Working conditions and social security*;



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- Alice Agus PhD student, PhD programme in Civil Engineering and Architecture, representative of R1 in the Technical Working group on *Training and career development*.

The list of the proposed candidates will be shared within the R1 group by email in order to collect final suggestions and make a common decision on the representatives.

Any of the R1, not attending today's meeting, wishing to candidate her/himself instead of the ones above, has to answer by December 7th otherwise the candidates proposed will be officially nominated in the technical working groups of UniCa structure for HRS4R.

R1 also decided to create a WhatsApp group to share information and updates.

Meeting ended at 13:50 p.m.