



ANNEX

FOR THE MEMORANDUM OF UNDERSTANDING

between Czech University of Life Sciences Prague (CZU)

and the University of Cagliari (UNICA)

agreed by

the Dean of Faculty of Economics and Management of CZU Prague (Czech Republic)

and

the Vice-Rector for International Affairs of UNICA (Italy)

for the establishment of an integrated Italian-Czech study programme of a total of 4 semesters with the objective of a double degree:

- the Czech degree **Master Business Administration (BAN)** as well as
- the Italian degree **Master in Management (major in International management) (IM)**

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Course of study UNICA-CZU

Paragraph 1: Study progress

The Faculty of Economics and Management (FEM) of CZU Prague and the Faculty of Economics, Law and Political Science of UNICA establish a joint Italian-Czech study programme within the Master programme “Business Administration” (BAN)/ of CZU Prague and “Management (major in International management)” of UNICA.

After completing the prescribed four semesters the Italian and the Czech students receive the degree of both universities, i.e. the *Master “Business Administration”* as well as the *Master “Management (major in International management)”*.

Internship/diploma practicals is a compulsory part of the double degree program. It is organized by CZU Prague and is held in the Czech Republic. After the completion of Internship/diploma practicals, a student receives credits in accordance with the study rules of CZU Prague and UNICA Cagliari.

The study programme and the study places are summarized in the following table (a detailed study programme can be found in the table 1 in the annex):

Italian-Czech integrated study programme

Faculty of Economics and Management – CZU PRAGUE/ Faculty of Economics, Law and Political Science- UNICA

| | CZU PRAGUE | UNICA |
|-------------|---|---|
| 1. Semester | Students of CZU Prague in Cagliari together with students of UNICA in open group Study programme <i>Master in Management (major in International management)</i> | Students of UNICA in Cagliari together with students of CZU Prague in open group Study programme <i>Master in Management (major in International management)</i> |
| 2. Semester | Students of CZU Prague in Cagliari together with students of UNICA in open group Study programme <i>Master in Management (major in International management)</i> | Students of UNICA in Cagliari together with students of CZU Prague in open group Study programme <i>Master in Management (major in International management)</i> |

| | | |
|-------------|---|--|
| 3. Semester | Students of CZU Prague in Prague together with students of UNICA in open group Study programme <i>Master in Business Administration</i> * | Students of UNICA in Prague together with students of CZU Prague in open group Study programme <i>Master in Business Administration</i> * |
| 4. Semester | Students of CZU Prague in Prague together with students of UNICA in open group. Study programme <i>Master in Business Administration</i> * | Students of UNICA in Prague together with students of CZU Prague in open group Study programme <i>Master of Business Administration</i> * |

* 60 ECTS must be gained for modules from Prague, potentially including projects, e-learning, assignments, workshops etc. next to the normal courses.

A maximum of five students of CZU Prague study in the first and second semester within the Master study program *Management (major in International management)* at UNICA.

A maximum of five students of UNICA study in the third and fourth semester within the Master study programme “*Business Administration*” at the Faculty of Economics and Management of CZU Prague.

Paragraph 2: Lecturers

Students of UNICA who are studying in Prague attend English taught courses of “*Business Administration*” in an open group together with their Czech fellow students of the Italian-Czech study programme. The team of lecturers consists of those persons who are teaching these courses at the Faculty of Economics and Management on a regular basis.

Students of CZU Prague who are studying in Cagliari attend English taught courses of “*Management (major in International management)*” in an open group together with their Italian fellow students of the Italian-Czech study programme. The team of lecturers consists of those persons who are teaching these courses at the Faculty of Economic, Law and Political Sciences on a regular basis.

Paragraph 3: Selection process

The annual selection of students takes place after the enrolment into a Master programme (in Prague and in Cagliari) and is made by the following criteria:

- Analysis of the (written) application documents.
- Interview in English language (optional in national language of partner universities).
- The students of UNICA are selected by an internal board by the end of the first year.
- The students of CZU Prague are selected by an internal board after the enrolment into the first year of studies.

Italian and Czech students selected for the Italian-Czech study programme have to fulfil the following requirements:

- Students of UNICA have to prove a language level of at least B2 in *English*.
- Students of CZU Prague have to prove a language level of at least B2 in *English*.

The selection process and the selection of students is made at the respective university. The nominations are confirmed by the partner university. Both universities are responsible for selecting students with sufficient English level. No certificates are required.

Paragraph 4: Organization of examinations and examination board

The students of the Italian-Czech study programme have to pass the regular examinations at both partner universities, in accordance with the attached table 1.

At CZU Prague the students are allowed to repeat examinations, which they did not pass at the first attempt, two times (3 attempts). At UNICA an examination can also be repeated two times (3 attempts)¹.

Altogether the successful degree of the Italian-Czech study programme results in the acquirement of the credits as reported in Table 1 both for the students of CZU Prague and UNICA.

The examination results which are achieved by the students of UNICA at CZU Prague and by students of CZU Prague at UNICA are recognized by the partner university. Table 1 reports the overall study programme.

Examination board:

The examination board for the Czech degree consists of those persons who belong to the examination board of the Faculty of Economics and Management of CZU Prague.

The examiners for the Italian degree of the Italian-Czech study programme are appointed by the examination board of the Faculty of Economics, Law and Political Science of UNICA.

Master studies at FEM, CZU Prague, are completed by passing the Final State Exam, see more information in Paragraph 5.

Paragraph 5: Diploma Thesis and Final State Examination (FSE)

Students prepare their Diploma Thesis under the supervision of a lecturer from CZU Prague, or under the co-supervision of two lecturers from both CZU Prague and UNICA. CZU Prague assists students with the Diploma Thesis selection. A Diploma Thesis advisor from UNICA will be a member of the examination board of the Diploma Thesis and the Final State

¹ Students of Unica that fail all three attempts must abandon the Italian-Czech study programme. They can carry on the Italian programme of the Italian degree Master in Management (major international management) at UNICA.

Examination (FSE) Committee in Prague. The Diploma Thesis will be defended in CZU Prague.

Personal presence of the UNICA member of the examination board will be preferred but it is also possible to join the Final State Examination via videoconference.

Both universities agree for the establishment of Final State Examination (FSE) process for UNICA students within the integrated Italian-Czech study programme with the objective of a double degree;

- the Czech degree **Master Business Administration** as well as
- the Italian degree **Master in Management (major in International management)**

Master studies at FEM, CZU Prague, are completed by passing the Final State Examination (FSE), which consists of the defense of the Diploma Thesis, a professional debate on topics related to the Diploma Thesis and questions that may touch the following disciplines Comprehensive subject 1: Economics for Managers, Applied Econometrics and Econometric Modelling; Comprehensive subject 2: Business Management, Strategic Management, Logistics; Comprehensive subject 3: Innovation Management, Leadership, Sustainable Management.

The Diploma Thesis and the Final State Examination (FSE) takes place on specified dates at FEM, CZU Prague and students can choose from 2 periods - May/June or February. UNICA students studying in the double degree programme will have an opportunity to attend the Final State Examination (FSE) personally in Prague or in Cagliari via a videoconference. For this purpose, members of the board of examiners from both universities will be appointed. They will ensure that the Final State Examination by means of a videoconference will be conducted in accordance with the study rules of the CZU Prague.

Final State Examination (FSE) description:

Each student must prepare slide presentation of the Diploma Thesis, which usually takes 15 minutes. The defence must be focused on the topic of the Diploma Thesis and point out the objectives and methodology, the research results and conclusion. It should include tables and charts that are easy to read and there should not be too much information on one slide. At the end the used literature sources should be mentioned and at the last slide students can include the opponent's questions and answer them. During their defence students may be asked questions related to their Diploma Thesis topic and to the comprehensive subjects disciplines. Students can choose from relevant Diploma Thesis topics offered by supervisors, they can also propose their own topics if they are in line with their study programme and if the supervisor agrees.

After that there is a short discussion about the student's performance and then the committee announces the results.

Graduation ceremony and Diploma Awarding:

After the Final State Examination (FSE) the students are invited for a graduation ceremony that is held at CZU Prague. They are awarded with a Diploma in **Master of Business Administration** and receive a title of Ing. (from latin *ingeniator*, an equivalent to *Master*) that they can use in front of their name.

Paragraph 6: Administrative Organization

CZU Prague and UNICA agree on the establishment of a coordination group for the implementation and supervision of the Italian-Czech study programme which equally consists of employees of both universities.

The members of the working group “*Italian-Czech study programme*” at CZU Prague in the Czech Republic are

- the Dean of the Faculty of Economics and Management,
- the Vice-Dean for International Relations as well as
- the Head of the study programme “*Business Administration*”.

The members of the working group “*Italian-Czech Study Programme*” at UNICA are

- the Coordinator of the study programme in *Management* as well as
- three members of Italian-Czech Study Program committee.

The members of the working group are responsible for the management of the study program. The main objectives of the working group consist in

- the advertisement of the study programme
- the coordination of the study offer
- the supervision of the students.

The members of the coordination group are in regular contact. Travel expenses which might be due to visits at the partner universities have to be borne by the home university.

Both sides agree to create a web page on respective university websites, which will give information about the double-degree program and will give the answers to the most-frequently asked questions.

Paragraph 7: Evaluation board

CZU Prague and UNICA agree on the establishment of an evaluation board which equally consists of members of both universities. The universities appoint the respective members themselves.

The tasks of the evaluation board consist in

- the evaluation of the Italian-Czech study programme,
- the follow-up of the graduates’ professional careers (further qualification or starting working life) as well as
- the further development of cooperation relations.

Paragraph 8: Financial conditions

The students chosen for the Italian-Czech study programme are enrolled at the home university and at the partner university. They pay tuition fees at the home university (in case of the existence of tuition fees) as long as the home university does not release them from payment during the study abroad period. At the partner university they are released from payment.

Both universities advise the students which were chosen for the Italian-Czech study programme on funding options for their study abroad (scholarships, ERASMUS+ grant etc.).

In order to facilitate the mobility of students of the Italian-Czech study programme, both universities assist the guest students in finding an accommodation for the time of their stay at the host university. However, the final responsibility for their stay in the partner country is with the students. None of the two universities is responsible for financial claims regarding accommodation.

Paragraph 9: Duration

This agreement comes into force with the signature of the competent body in accordance with the respective national law and is valid for five academic cohorts: 2021/2022, 2022/2023, 2023/2024, 2024/2025, 2025/2026. A termination stated by one university is possible at any time within a period of a six months to the end of an academic year. The only condition is that it is ensured that the students who have last started the double degree programme could finish it.

Six months previous to the expiry of the agreement both partners elaborate a concept for the continuation of the cooperation.

Paragraph 10: Modifications

This annex for the General Cooperation Agreement is written down in English.

Each supplement and each modification of this text requires a control procedure and the approval of the responsible bodies of both partners.

Cagliari, 8th May, 2021



Prof. Ing. Alessandra Carucci
Vice-Rector for International Affairs
University of Cagliari

Prague, 10th May, 2021



Ing. Martin Pelikán PhD
Dean of Faculty of Economics and
Management
CZU Prague

| Double Degree UNICA CZU UNICA Students Programme | Semester 1 In Cagliari | Semester 2 In Cagliari | Semester 3 In Prague | Semester 4 In Prague | Total ECTS |
|---|---|--|---|---|-----------------------------------|
| | <ul style="list-style-type: none"> Advanced Corporate Finance (6 ECTS) Comparative corporate law (6 ECTS) Public management (6 ECTS) Quantitative methods for management (9 ECTS) English (3 ECTS) <p>30 ECTS</p> | <ul style="list-style-type: none"> Corporate governance (9 ECTS) Innovation management (9 ECTS) International marketing or International financial reporting (6 ECTS) <p>24 ECTS</p> | <ul style="list-style-type: none"> Economics for managers (5 ECTS) International Economics (5 ECTS) Leadership (5 ECTS) Strategic Management (5 ECTS) 2 x free choice exams and seminars (5 ECTS each = 10 ECTS in total) Internship (15 ECTS credits)* <p>45 ECTS</p> | <ul style="list-style-type: none"> Applied Econometrics and Economic Modelling (5 ECTS) Business management (5 ECTS) Logistics (4 ECTS credits) Sustainable management (4 ECTS credits) Diploma Thesis, Final State Exam (14 ECTS credits) <p>32 ECTS</p> | <p><u>131</u> ECTS</p> |

| Double Degree UNICA CZU CZU Students Programme | Semester 1 In Cagliari | Semester 2 In Cagliari | Semester 3 In Prague | Semester 4 In Prague | Total ECTS |
|---|---|--|---|---|-----------------------------------|
| | <ul style="list-style-type: none"> Advanced Corporate Finance (6 ECTS) Comparative corporate law (6 ECTS) Public management (6 ECTS) Quantitative methods for management (9 ECTS) English (3 ECTS) <p>30 ECTS</p> | <ul style="list-style-type: none"> Corporate governance (9 ECTS) Innovation management (9 ECTS) International marketing or International financial reporting (6 ECTS) <p>24 ECTS</p> | <ul style="list-style-type: none"> Economics for managers (5 ECTS) International Economics (5 ECTS) Leadership (5 ECTS) Strategic Management (5 ECTS) 2 x free choice exams and seminars (5 ECTS each = 10 ECTS in total) Internship (15 ECTS credits)* <p>45 ECTS</p> | <ul style="list-style-type: none"> Applied Econometrics and Economic Modelling (5 ECTS) Business management (5 ECTS) Logistics (4 ECTS credits) Sustainable management (4 ECTS credits) Diploma Thesis, Final State Exam (14 ECTS credits) <p>32 ECTS</p> | <p><u>131</u> ECTS</p> |

*The Internship will be conducted in Prague and the 15 ECTS will be recognized at UNICA