

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## Teacher:

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[https://www.unica.it/unica/it/ateneo\\_s07\\_ss01.page?contentId=SHD133808](https://www.unica.it/unica/it/ateneo_s07_ss01.page?contentId=SHD133808)

## Office hours:

Tuesday, 12-13; Wednesday, 12-13

By appointment

Studio 3, piano I, Facoltà di Scienze Economiche, Giuridiche e Politiche - Viale Sant'Ignazio, 84, Cagliari (always check my personal webpage to be up-to-date)

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## Timetable

DAY	TIME	ROOM
Mon 24 Feb	14-16	Aula 7
Tue 25 Feb	14-16	Aula 4 CM
Wed 26 Feb	14-16	Aula 7
Mon 2 Mar	14-16	Aula 7
Tue 3 Mar	14-16	Aula 4 CM
Wed 4 Mar	14-16	Aula 7
Mon 9 Mar	14-16	Aula 7
Tue 10 Mar	14-16	Aula 4 CM
Wed 11 Mar	14-16	Aula 7

DAY	TIME	ROOM
Mon 16 Mar	14-16	Aula 7
Tue 17 Mar	14-16	Aula 4 CM
Wed 18 Mar	14-16	Aula 7
Mon 23 Mar	14-16	Aula 7
Tue 24 Mar	14-16	Aula 4 CM
Wed 25 Mar	14-16	Aula 7
Mon 30 Mar	14-16	Aula 7
Tue 31 Mar	14-16	Aula 4 CM
Wed 1 Apr	14-16	Aula 7

**18 lessons – 36 hours**

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The course

General English: grammatical and linguistic structures foreseen by the Common European Framework descriptors for level B2 (intermediate).

Specific English: The student will have the opportunity to improve his or her capacity to understand specific texts in English from the lexical, syntactic, textual, discursive and rhetorical aspects of administrative and social language.

[https://www.unica.it/unica/en/ateneo\\_s07\\_ss01\\_sss02.page?mostra\\_percorsi=S&ANNO\\_ACCADEMICO=2019&mu=Guide%2FPaginaADErogata.do%3Fad\\_er\\_id%3D2019\\*N0\\*N0\\*S2\\*32257\\*16890](https://www.unica.it/unica/en/ateneo_s07_ss01_sss02.page?mostra_percorsi=S&ANNO_ACCADEMICO=2019&mu=Guide%2FPaginaADErogata.do%3Fad_er_id%3D2019*N0*N0*S2*32257*16890)

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The course

Grammar topics covered:

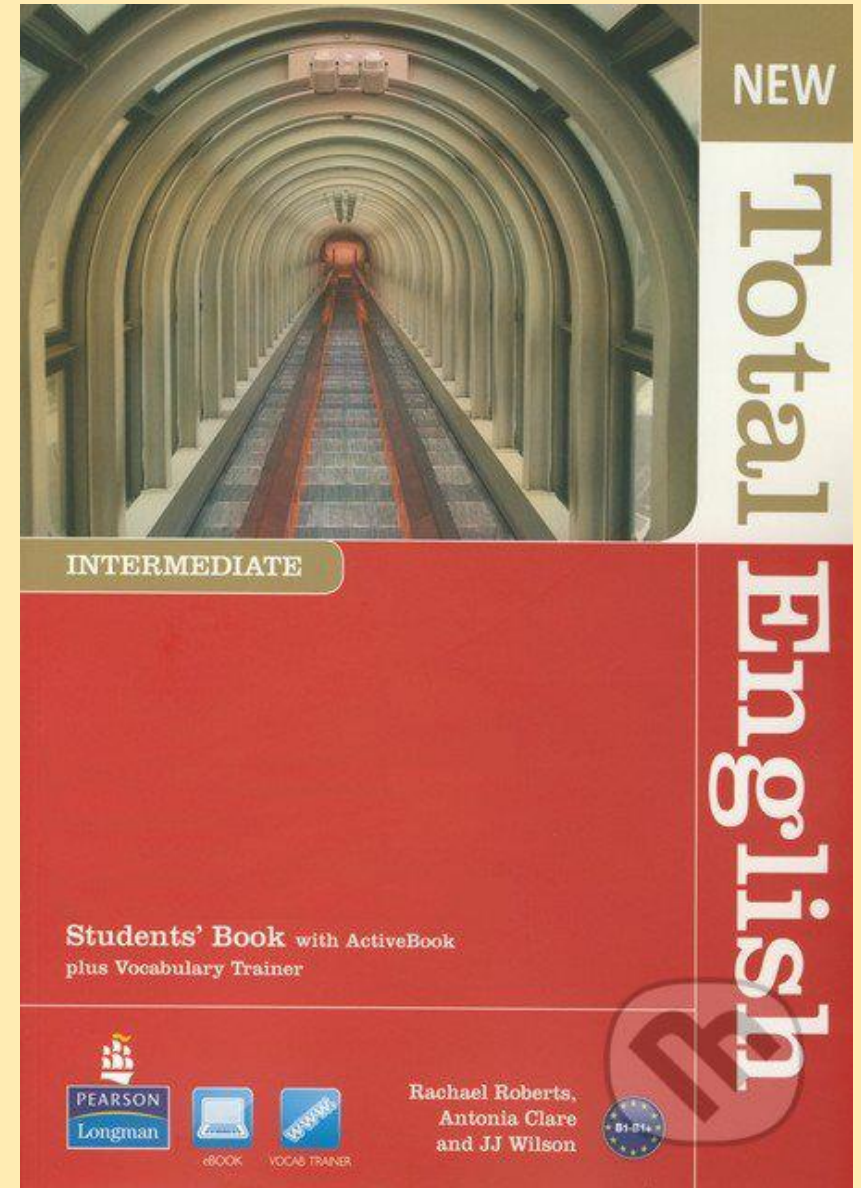
**narrative tenses (past simple, past continuous, past perfect), present perfect and present perfect continuous, used to & would, relative clauses, the passive, future forms, modal verbs (obligation, permission, prohibition, ability, possibility), conditionals, reported speech, verbs + -ing/infinitive**

**Students are required to know all the language structures included in the B1 level.**

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The course - Textbooks

ROBERTS, CLARE, WILSON,  
*New Total English Intermediate*  
(Students' book and workbook)  
Pearson-Longman





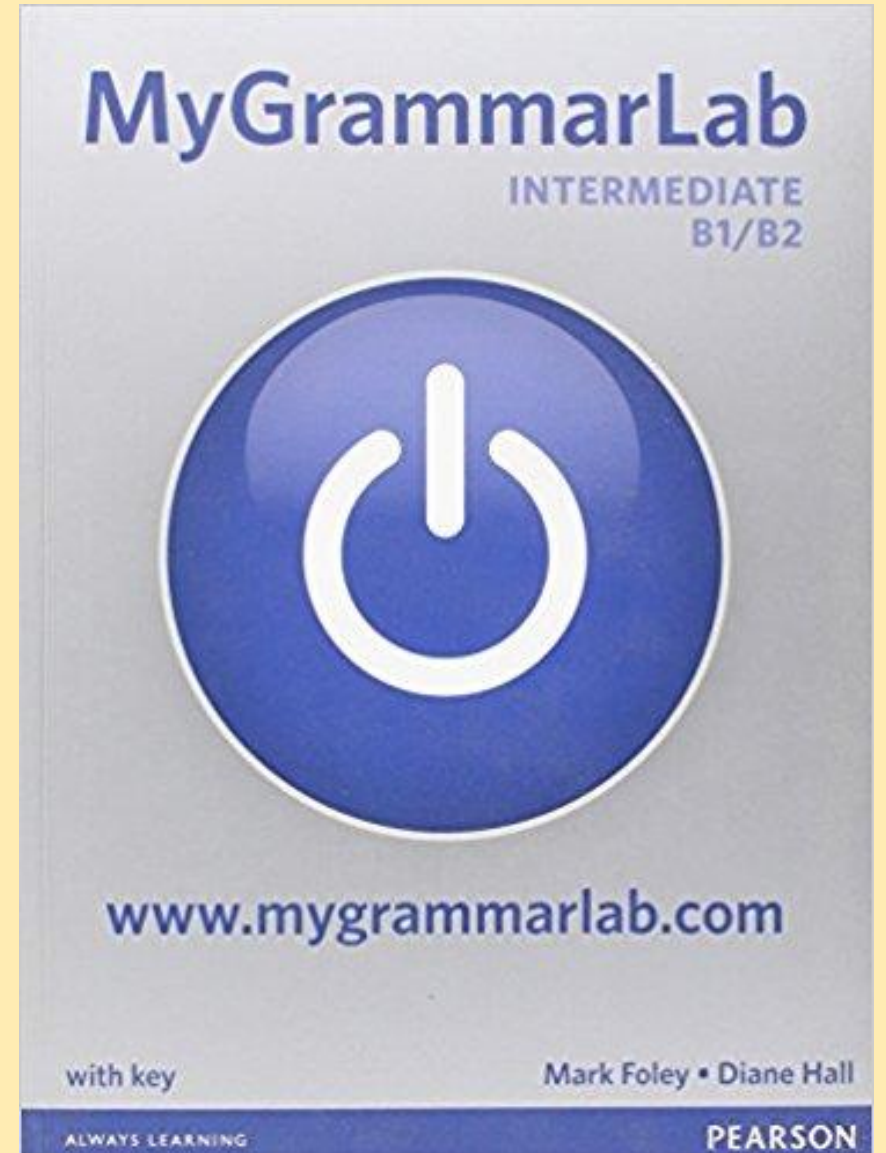
# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The course - Textbooks

FOLEY - HALL,

*My Grammar Lab Intermediate B1/B2 -*

Pearson



# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

The exam

written + oral

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The exam - The written part

1) General English

2) Specific English (administrative language)

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The exam - The written part

### General English

- Grammar
- Vocabulary
- Word and sentence formation
- Composition

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The exam - The written part

1 - If you need to contact me out of our usual office hours, please \_\_\_\_\_ the following number.

A telephone up

B ring

C ask

2 - Due to \_\_\_\_\_ heavy traffic, the bus to York will probably be late.

A because

B the

C to

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The exam - The written part

### 2) Specific English (administrative language)

- Reading comprehension
- Vocabulary and word formation exercises
- Knowledge on public administration in the UK (textbook)

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The exam - The written part

### Comprehension exercises

What is the article about?

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The author thinks that the environmental policies are going to fail

T      F

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The exam - The written part

### Vocabulary exercises

Find words or phrases in the text corresponding to the following definitions:

- 1) A division of a large organization such as a government, university, or business, dealing with a specific area of activity. \_\_\_\_\_
- 2) The process of putting a decision or plan into effect; execution.  
\_\_\_\_\_

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The exam - The written part

### Vocabulary exercises

Find words or phrases in the text corresponding to the following definitions:

- 1) A division of a large organization such as a government, university, or business, dealing with a specific area of activity. ***department***
- 2) The process of putting a decision or plan into effect; execution. ***implementation***

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The exam - The written part

### Vocabulary exercises – word formation

Going overseas in order to experience a \_\_\_\_\_ way of life is what many people \_\_\_\_\_ of as travel, but travel does not \_\_\_\_\_ mean going abroad. How many people can say they have visited every part of \_\_\_\_\_ own country? Many people who live in vast \_\_\_\_\_ such as Russia and the USA have only \_\_\_\_\_ a small part of their own country, and so domestic travel is also very \_\_\_\_\_.

It's a surprising fact that about 75 \_\_\_\_\_ of US citizens do not own a passport, so \_\_\_\_\_ does not mean leaving the country for them.

DIFFER  
THINK  
NECESSARY  
THEY  
COUNTRY  
VISIT  
EXCITE  
PERCENTAGE  
TRAVEL

LINGUA INGLESE 2 –  
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The exam - The written part

Students must get at least 18/30 points in EACH of the two sections written exam to access the oral exam.

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The exam - The written part

The final evaluation of the written test will be the arithmetic mean between the two marks obtained in the two sections. A test with no Writing (Composition) is considered FAIL, and should be repeated.

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The exam - The oral part

Students who pass the written test will be admitted to the oral examination which consists of a conversation in English about the general and specific topics covered during the course. It will also require the oral presentation and discussion of the general and specific texts analyzed in class and constituting the course contents.

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The exam - The oral part

Topics for the oral exam:

- 1) General Conversation
  
- 2) General English: Reading passages from New Total English Intermediate (students are required to choose one among the following readings):

Unit 1 Brotherly Love, p. 15

Unit 2 Completely reliable... and built to last, p. 26

Unit 3 What does the future hold?, p. 42

Unit 7 Mistakes that Work p.93

Unit 8 The Forbidden Apple, p. 106

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The exam - The oral part

Topics for the oral exam:

3) Specific English:

M.GIORDANO, C. WOLLEY, Public Administration in the UK, English for Administrative Science, ARACNE EDITRICE Units 1,2,3.

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The exam

If the written exam is taken in a session with two calls (ex: June-July ) with positive results, the oral exam can be taken either a week later in the same session or the following month (within the same session). In September and November the written test and oral examination must necessarily be taken within the same session (the oral examination is generally a week after the written test).

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The exam

In the June-July and January-February call, if students do not get a positive result in the written test, they can have the opportunity to repeat it the following month, after discussing it with the lecturer who can advise the student on necessary revision of the materials and topics. However, the possibility of repeating the written test a month later in the same exam session must be previously discussed with the lecturer.

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The exam - Certificates

International and CLA certifications of B2 or C1/C2 level can be spent for exemptions from the final exam. To this aim, all certifications mustn't be older than 1 January 2017. Such certifications cannot be accepted if presented for other accreditations.

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The exam - Certificates

B2 certificates → students must take the Specific English part of the written exam and the oral exam. The mark attributed to the General English part is 24/30.

C1/C2 certificates → students must take the oral exam. The mark attributed to the written exam is 26/30.

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## The exam - Certificates

- CAMBRIDGE ESOL
- TRINITY ISE
- IELTS
- TOEFL
- PEARSON ACADEMIC
- CLA (frequenza + profitto)

# LINGUA INGLESE 2 – SCIENZE DELL'AMMINISTRAZIONE

## Useful links and materials

- <https://learnenglish.britishcouncil.org/>
- <http://www.bbc.co.uk/learningenglish/>